



**BOARD OF EDUCATION POLICY COMMITTEE MEETING MINUTES
OF WEDNESDAY, JANUARY 8, 2020 AT 5:00 P.M.
CONNOR SHAW CENTER - CONFERENCE ROOM**

CALL TO ORDER:

At 5:00 p.m., Mrs. Becker called the meeting to order and requested all present to stand and recite the Pledge of Allegiance. A roll call was taken and the following members answered aye (2) Mrs. Becker and Mr. Stein and no nays.

ALSO PRESENT:

Mr. Trevor Moore and Mrs. Cathy Cuculich.

VISITORS' LOG:

No one signed the Visitors' Log.

SPEAKERS' LOG:

No one signed the Speakers' Log.

OPPORTUNITY TO SPEAK:

There were no Visitor Speakers.

ACCEPTANCE OF PRIOR BOARD POLICY MEETING MINUTES:

Mrs. Becker made a motion to approve the minutes of the Board Policy Committee Meeting Minutes of December 4, 2019. Mr. Stein seconded the motion, and on a roll call vote; the following members answered aye (2): Mrs. Becker, Mr. Stein and no nays.

BOARD POLICY COMMITTEE:

FOR DISCUSSION - Board Policy 4:140:

Mr. Stein, Mrs. Becker and Mr. Moore reviewed and discussed Board Policy 4:140. They discussed making changes to the current Board Policy 4:140 regarding payment of student fees.

Mr. Moore and the Committee discussed several options regarding the collection of outstanding student fees. Mr. Moore reported to the Committee that contracting a collection agency for the District would not be beneficial to the District in collection of student fees. The Committee agreed with Mr. Moore and decided not to contract a collection agency for student fees.

The Committee discussed payment plans for outstanding fees.

Mrs. Becker asked if we can prioritize payments through Pushcoin. Parents who have a balance on Pushcoin and make a payment, their payment will go to the oldest outstanding fee for that student on Pushcoin.

Mr. Moore stated that the business office has in place that quarterly invoices are sent out to all parents who owe fees.

Mr. Moore also stated that currently we are working on sending out letters to all parents who have a balance of \$500 or more in outstanding fees for their student(s).

The Committee discussed that all fees including unpaid prior year balances, current registration, course, sports, clubs and activity fees must be paid in full before the start of the upcoming 2020-2021 school year. If all fees are not paid in full, the student(s) cannot participate in sports, clubs or activities. "Pay to Play". The Committee wants to have consequences in place if parents do not pay their fees in full before the start of the upcoming school 2020-2021 school year.

The Committee also discussed waivers for students that qualified for the free lunch program (Direct Certification from the State of Illinois). If a student is verified for the free lunch program, a waiver letter will be included with their direct certification letter, explaining what fees are waived for their student(s) for the upcoming 2020-2021 school year.

The Committee and Mr. Moore discussed the unpaid balances of students of the District that have transferred out of District, and what can the District do about collecting the unpaid fees of these students. That after consideration, we concluded that past due amounts cannot be written off books because of the way it is (or is not itemized). Mr. Moore suggested sending out letters to these students. Mr. Moore said we may receive some payments from their parents.

Mr. Stein and Mrs. Becker are recommending to the Board to bring this policy and the changes for a first reading at the February 19, 2020 regular board meeting. A second reading of the policy will be at the March 16, 2020 regular board meeting. And if the Board agrees with the changes to this policy, it will be approved and adopted at the March meeting. After approval and adoption of this board policy, the District will be sending out letters to all parents of the District, explaining the new policy changes regarding payment of fees and how it will affect their student(s) for the upcoming 2020-2021 school year.

ADJOURNMENT:

At 5:55 p.m., Mrs. Becker moved that the Board Policy Committee meeting be adjourned. On a voice call vote, the following members answered aye (2), Mrs. Becker, Mr. Stein and no nays.



Jodi Becker, Chair

Cathy Cuculich, Reporter